

Qty Purchase Agreement QPA Number		Page
0000000000000000000011180		1 of 3
Requisition Nbr.:	All State Agency	
Effective Date:	09/01/2009	
Expiration Date:	08/31/2011	
Agency Number:		
Facility:	MRO RFP9-27	
Vendor ID:	0000000188	
Vendor Telephone Nbr:	317-243-9234	
Name Of Contact Pers:	MINDY HAHN	
FAX Number:	317-260-2288	

Name and Address of Vendor: ACORN DISTRIBUTORS INC
Cntct: MINDY HAHN
5820 FORTUNE CIRCLE W. DR
INDIANAPOLIS IN 46241

In accordance with your bid, submitted in response to the above referenced solicitation, the Vendor agrees that the Indiana Department of Administration, Procurement Division, has the option to purchase the items listed below under the terms of this agreement.

The Vendor agrees to charge these prices for any products ordered on any QPA release received after the expiration of the QPA but issued prior to the expiration date. The quantity listed herein is an estimate of the requirements. The state may order substantially more or substantially less pursuant to the terms of this agreement.

Orders are to be delivered only upon receipt of properly approved Quantity Purchase Award Release.

Line Number	Quantity	UNIT	Article and Description	Unit Price
			<p>This is an award of a Quantity Purchase Agreement for Paper Products & Supplies</p> <p>QPA can be mutually renewed yearly for two additional years.</p> <p>Quantities are estimates and could be more or less.</p> <p>RE: QPA# 11180</p> <p>Order processing available from this vendor: Catalog (Peoplesoft)</p> <p>QPA contact information: State Vendor Manager: Kathy Harrington Phone: (317) 232-8115 E-mail: kharrington@idoa.in.gov</p> <p>Vendor contact: Mindy Hahn Phone: (317) 243-9234, Ext 2019 E-mail: mhahn@acornistributors.com</p> <p>Pricing (IMPORTANT): PLEASE GOTO http://www.in.gov/idoa/2451.html FOR MORE INFORMATION ON MARKET BASKET PRICING.</p> <p>MRO QPA categories supported by this vendor: -Paper Products</p> <p>MRO QPA contract information: -RFP 9-27 submitted by IDOA -Vendors to provide reduced prices and significant discounts. -Target: 100% fill rate. -All orders are FOB Destination with no shipping charges for all products included in all MRO contracts. -All payments shall be made in arrears in conformance with State fiscal policies and procedures. -Backorders will not be billed until shipped. Vendor will make every effort to accommodate your needs. -On select contracts, vendors allow purchases through their retail stores. -Account Managers and vendor representatives available to discuss your needs and how their products will help you meet them.</p> <p>MRO QPA best practices: -Research the products! -Alert Vendor Manager if an error occurs while placing an order via punch-out. -Important: Closely monitor what is in your shopping cart! -Alert Vendor Manager if an error occurs while placing an order via catalog method. -Important: Always double-check the order for correctness before converting from a requisition to a PO! -Notify Account Executive or vendor's Customer Service if there is a discrepancy in product count (vs. shipping documents), and / or damaged product. Take digital pictures (at your discretion). -Advise Vendor Manager on all quality or customer service issues via Issue Logs, Commodity User Group meetings or direct correspondence.</p> <p>Orders can only be placed by state employees authorized by the Department of Administration via phone, email or fax. All orders will come in the form of a Purchase Order via the PeopleSoft system.</p>	

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	<p>Except for special orders and circumstance, contractor will use reasonable best efforts to ensure that orders placed within agencies located within Marion County and surrounding areas shall be dock delivery or otherwise specified and mutually agreed upon delivery within forty-eight (48) hours.</p> <p>Acorn has agreed to extend the pricing terms of this contract to non-governmental entities (universities, cities, towns, counties, municipalities, quasi-agencies, elected officials, etc). To establish an account with Acorn with these pricing terms, please contact them directly (contact information can be found on the QPA page). You may need to provide proof that you represent a non-governmental entity and will to reference the QPA number.</p> <p>The Department of Administration Procurement Staff will be meeting with Acorn regularly to discuss issues, concerns and overall activity related to this Contract. It is critical that agencies report any issues or concerns they experience to Katherine L. Harrington, CPPB at kharrington@idoa.in.gov. Issues must be reported as soon as they arise to ensure an expedient investigation and resolution.</p> <p>Vendor must be able to allow Mutiple Delivery on one QPA Purchase Order</p> <p>The awarded vendor must maintain, at a minimum, the following information and be capable of supplying a report within one week of a request by the State:</p> <ol style="list-style-type: none"> 1. Quantity and Type of Products, including any options, purchased by any State Agency and/or Political Subdivision, separated by each. 2. Total Dollar value of purchases made, separated by State Agency and/or Political Subdivision <p>If the M/WBE participation level will exceed or fail to meet the goals outlined in the contractor's proposal, you must notify the M/WBE office immediately at MWDBE@idoa.in.gov. In the event that the contractor fails to report changes in participation attainment, demonstrate a good faith effort to reach the participation goals, pay the MBE and WBE in a timely manner or satisfactorily resolve any outstanding claims, the department may elect to withhold a disputed amount from the payments due to the contractor</p>			
1	99,999,999.00	CS	000000000100031255 TOWELS, SHOP, WHITE, 15 - 16" X 16-17", MULTI PURP, CLOTH, WASHABLE, WORKHORSE #41100 OR APPRVD EQUAL	41.7600
2	99,999,999.00	CS	000000000100031256 TISSUE, FACIAL, 2PLY, MIN SHEET SIZE: 7.3 X 8", 100 SHT/BOX, 30 BOX/CASE, MARCAL #2930 OR APPRVD EQUAL	14.4900
3	99,999,999.00	CS	000000000100031261 TISSUE,TOILET,2-PLY,INTERFOLDED,SHEET SIZE,4.5""X8.5	23.4100
4	99,999,999.00	CS	000000000100031263 TOWEL,PAPER,C-FOLD,WHITE,OPEN SHEET SIZE,10.25""X13	19.4000
5	99,999,999.00	CS	000000000100031265 TOWEL,PAPER,MULTIFOLD,NATURAL,OPEN SHEET SIZE,9.13""X9.5	19.0300
6	99,999,999.00	CS	000000000100031266 TOWEL,PAPER,MULTI-FOLD,WHITE,OPEN MINIMUM SHEET SIZE 9.13"" X 9.5	17.1000
7	99,999,999.00	EA	000000000100031267 TOWEL,PAPER,NON-PERF,NATURAL,APPROX ROLL SIZE,7-7/8""X350"",FITS MOST CRANK OR LEVER DISPENSERS	15.9700
8	99,999,999.00	CS	000000000100031269 TOWEL,PAPER,SINGLE FOLD,NATURAL,OPEN SHEET SIZE 9.3""X10.75	15.3400

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9	99,999,999.00	CS	000000000100031275 TOWEL, PAPER, C FOLD NATURAL 2400/CASE,SIZE 10.25"X13",OPEN SHEET	17.1100
11	99,999,999.00	PK	000000000100031291 TOWEL,CFOLD,PK1440 SHEET SIZE 10 1/4 X 13 1/4 INCHES, 2 PLY, COLOR WHITE, COUNT 120, 12 PACKS	18.0100
12	99,999,999.00	PK	000000000100031295 TOWEL,ROLL,WHITE,PK6 SHEET SIZE 10 X 10 INCHES, COLOR WHITE, COUNT 540	46.5000
13	99,999,999.00	PK	000000000100097547 Towel, Scrub, Pk 72	61.3600
14	99,999,999.00	PK	000000000100097548 Tissue, Bath, 8 Rolls, 2Ply, length 1000FT, color white, 9 inch diameter roll	19.0300
15	99,999,999.00	PK	000000000100097549 Tissue, Bath, Roll, Pk 80	35.5100
16	99,999,999.00	CS	000000000100097550 Towel, 1 Ply C-Fold Economy, White, 10.25 in. X 13.25 in. Pk 10, 240 Count	18.7500
17	99,999,999.00	PK	000000000100097551 Wiper, Disposable, Pk 5	32.9500
18	99,999,999.00	PK	000000000100097552 Towel, Roll, Pk 6	48.8200
19	99,999,999.00	CS	000000000100097553 Towel, Paper, Perforated, Household, 2Ply, White, Min Sheet Size 8.8 in. X 11 in., 30 roll/CS	19.7000
20	99,999,999.00	PK	000000000100097554 Cloth, Wiping, Pk 12	29.6500
21	99,999,999.00	CS	000000000100097555 Towel, Round, 12 per CS, 350 ft.	20.4500
22	99,999,999.00	CS	000000000100109823 Jumbo Roll Bath Tissue, Ply 1, Roll Length 2000 Feet, Color White, 9 IN Diameter, 8 Rolls	21.4200

The following UN/CEFACT Unit of Measure
Common Codes are used in this document:

CS	Case
EA	Each
PK	Package

Signature of Purchasing Officer	Typed Name	Signature Of Approval Office Of the State Attorney General	
	Date Signed	Typed Name	Date Signed
Authorized Signature	Indiana Department Of Administration Procurement Division 402 West Washington Street, Rm W468 Indianapolis, Indiana 46204 Telephone: (317) 232-3150		